



What I Need (WIN) Grant Detail

The goal of the Ball-Chatham Educational Foundation is to raise and distribute funds to enrich the educational experience for the students, teachers, and staff in the Ball-Chatham School District.

The purpose of the WIN Grant is:

- To provide for student support and enrichment activities that enhance the learning experience outside of what is available from BCSD.

Details:

- Completed applications must be submitted, for each school year, by the first of the month and are accepted August 1 through April 1.
- Only one approved application is allowed during each school year for each staff member.
- All Ball-Chatham school district staff members may apply.
- Each application is limited to \$500 – this includes tax and shipping.
- Applications are presented to the BCEF Board at regularly scheduled monthly meetings.

Instructions:

- Complete the application and submit via email to BCEFgrants@bcsd5.org.
- Please include an itemized materials listing from an authorized vendor with a total cost. See your finance secretary for current vendor listings.
- **Applications must be received no later than the 1st of each month in order to be reviewed during the BCEF Board meeting on the third Tuesday of each month.**
- Applicants should first check with their department head and administrator to determine if the need is outside what is available from BCSD and obtain their signature.
- Applicants should have their technical team sign off if applicable.
- Applications will be reviewed by the Grant Committee and they may request more information or modifications prior to being submitted to the Board for approval.
- If your Grant is approved, you will be notified along with your finance secretary, so that they may assist in ordering your materials.
- Please provide BCEF with an impact statement which describes how your Grant was used, what it provided for students, how many students were affected by the purchase, etc. The impact statement may be provided electronically to BCEFD@bcsd5.org.
- Ensure that all students included in any photos have a media release on file.



What I Need (WIN) Grant Application

Complete the application and submit via email to BCEFgrants@bcsd5.org.
Include an itemized materials listing from an approved vendor with a total cost.

	(BCSD Employees to fill out)	(BCEF Use)
Name of BCSD employee submitting application		
Name of BCSD School		
How does this project provide for student support and enrichment activities?		
Please describe how this project supports innovation in your classroom or at the District level.		
Number of students who will be impacted by this project.		
How does this project connect to the curriculum?		

List the materials required to complete this project.		
Detail the cost of the materials listed above.		

Signature of Applicant:	Date:
Signature for Technical Approval:	Date:
Signature of Building Administrator:	Date:

THE MISSION OF THE BALL CHATHAM EDUCATION FOUNDATION IS TO RAISE AND DISTRIBUTE FUNDS FOR OPPORTUNITIES THAT ENRICH THE EDUCATIONAL EXPERIENCE AND ENHANCE THE DEVELOPMENT, CREATIVITY AND INNOVATIVE POTENTIAL OF OUR STUDENTS AND STAFF.

